

**WASHINGTON STATE MUSIC TEACHERS ASSOCIATION**  
affiliated with  
**MUSIC TEACHERS NATIONAL ASSOCIATION**

**Adjudications Independent Contractor Form**

This is to confirm an agreement between \_\_\_\_\_, (Independent Contractor) and \_\_\_\_\_ Chapter of WSM TA to perform the responsibilities and duties of an adjudicator on \_\_\_\_\_ (month, day(s), year.)

**As an independent contractor, the undersigned agrees and acknowledges as follows:**

1. Contract obligations are based on projected participation. In the event participation is less than projected, the WSM TA Chapter will provide 6 week's notice for any changes or cancellation of contract.
2. Independent contractor shall act in a manner consistent with WSM TA rules, principles, and policies.
3. Independent contractor shall be free to accept or reject assignments from WSM TA.
4. Independent contractor shall not be limited to providing similar services exclusively to WSM TA.
5. Chapter will provide specific information regarding date, time and location to the independent contractor for the assignment.
6. Independent contractor shall receive set fee as specified in the *Instructions for Adjudicators on Adjudications Policies* upon completion of the work.
7. Independent contractor shall receive reimbursement for travel, meals and lodging as specified in the *Instructions for Adjudicators on Adjudications Policies* upon submission of receipts with the *Adjudicator Expense Form*.
8. WSM TA shall provide Form 1099 if remittances paid to the Independent Contractor for any calendar year meet or exceed the Federal reporting requirement. WSM TA shall provide Form 1099 to Independent Contractor by January 31 of the year following the year in which remittances were made.
9. Independent contractor understands and acknowledges that as self-employed individuals, they are responsible for all state and federal tax liabilities that arise as a result of their service.

This Adjudications Independent Contractor Form was executed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Independent Contractor Signature \_\_\_\_\_

Chapter President Signature \_\_\_\_\_

Chapter Adjudications Chair \_\_\_\_\_